



Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 942-4333

JUN 30 AM 9:29

NOTICE OF AWARD

TO: Carlos Alvarez
Sedgwick Claims Management Services
8125 Sedgwick Way
Memphis, TN 38125

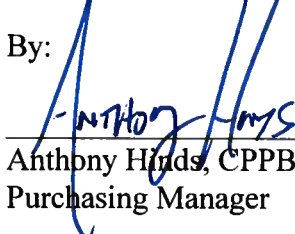
Date: June 30, 2020

Topic: RFP 85627 – Third Party Claims Administration, Workers' Compensation
Excess Liability Insurance Coverage and Related Services

This notice of award is to Sedgwick Claims Management Services to Provide a Third Party Claims Administration for Suffolk Public Schools based on the evaluation of the committee. Performance of all services related to this award shall be in accordance with RFP 85627 and addenda, your proposal received on May 14, 2020, and any negotiations all of which are incorporated in this award letter. If you have any questions concerning this matter, please contact me. Please return an acknowledged copy of this **NOTICE OF AWARD** to the Purchasing Manager at the above address within ten (10) calendar days.

Dated this 30th day of June 2020

By:



Anthony Hinds, CPPB
Purchasing Manager

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by:

Sedgwick Claims Management Services, this the 30th day of June, 2020.

By J. Edward Peel Title Vice President

Copies: Dr. John B. Gordon, III, Superintendent
Wendy Forsman, Executive Director of Finance
Bid File

**RFP 85627 – Third Party Claims Administration,
Workers' Compensation Excess Liability Insurance Coverage
and Related Services
June 30, 2020**

Terms of Agreement

The initial term of this agreement shall begin on July 1, 2020 and continue through June 30, 2021 after which, this agreement may be automatically extended for four additional one year periods, beginning July 1st and ending June 30th of each year, unless otherwise terminated by either party by giving written notice March 31st of each year. Price for the initial term of this agreement shall be negotiated as a part of this solicitation. The School Board may approve a price increase for each subsequent year but the cost increases shall not exceed the Consumer Price Index (CPI) as developed by the Bureau of Labor Statistics, U. S. Department of Labor, for all Urban Consumers (CPIU) South, for the preceding calendar year. The School Board reserves the right to extend this contract for additional time during the re-solicitation process should it be in the best interest of the School Board.

Pricing details:

\$31,235 for the first year of the contract for claims handling fees including administration.

Projects would be billed either at a negotiated hourly rate or by project.

Initials JCP
Date June 30, 2020